



Product Matrix

We also do bespoke reviews such as pay codes, superannuation etc.

Inclusions and Exclusions on Reviews	360 Review	Payroll Compliance Review	Payroll Optimisation Review	Health Check	PayCompliance	PayReview
No. of Pay Runs	2	2	2	1	1	1
Compliance						
Award Interpretation						
All clauses	●	●	○	○	○	○
Targeted	○	○	○	●	●	○
Minimum wages	●	●	○	●	●	○
Annualised salary	●	●	○	○	○	○
Pay codes	●	●	○	○	○	○
Superannuation	●	●	○	●	●	○
PAYG	●	●	○	●	●	○
Leave payments	●	●	○	●	●	○
Leave accruals	●	●	○	○	○	○
STP reporting	●	●	○	○	○	○
Terminations	●	●	○	●	●	○
Payroll settings	●	●	○	○	○	○
Processes						
Onboarding	●	○	●	●	○	●
Scheduling	●	○	●	○	○	○
Timekeeping	●	○	●	●	○	●
Leave application	●	○	●	●	○	●
Changes/Maintenance	●	○	●	●	○	●
System award/agreement interpretation	●	○	●	●	○	●
Termination processing	●	○	●	○	○	○
Manual processes	●	○	●	○	○	○
Procedures/Policies	●	○	●	●	○	●
Pay run processing	●	○	●	○	○	○
Governance and Controls						
Segregation of duties	●	○	●	●	○	●
Interpretation of Industrial instrument	●	○	●	○	○	○
Payroll checking process	●	○	●	○	○	○
Payroll sign off process	●	○	●	○	○	○
Payslips	●	○	●	●	○	●
Exception Management	●	○	●	●	○	●
Coverage	●	○	●	●	○	●
Record keeping	●	○	●	●	○	●
Payroll query resolution	●	○	●	○	○	○
Compliance reviews and audits	●	○	●	○	○	○
Payroll continuity and disaster recovery	●	○	●	●	○	●
Data security	●	○	●	○	○	○
Recovery of overpayments	●	○	●	○	○	○
Systems						
Manual processes	●	○	●	●	○	●
System Interfaces	●	○	●	●	○	●
Reporting	●	○	●	●	○	●
Configuration and compliance	●	○	●	○	○	○
People						
Knowledge Assessment	●	○	●	○	○	○
Resourcing	●	○	●	●	○	●
Support & Training	●	○	●	●	○	●
Outcomes						
Draft report	●	●	●	○	○	○
Meeting to discuss draft report	●	●	●	○	○	○
Final report	●	●	●	●	●	●
Meeting to discuss final report	○	○	○	●	●	●
Key action items	●	●	●	○	○	○